

## LYNTON AND LYNMOUTH TOWN COUNCIL

### MINUTES OF A MEETING OF THE ESTATES AND AMENITIES COMMITTEE HELD AT LYNTON TOWN HALL, ON WEDNESDAY 9 JANUARY 2019 AT 6.30PM

<b>Present:</b>	<b>Councillors</b>	
	B Peacock	(Chairman)
	A Rodway	(Vice Chairman)
	J Frankish	
	S Hibbert	
	A Meakin	
<b>Apologies:</b>	A Seckleman	
<b>Not present:</b>	J Harman, S Sprague	
<b>Officers</b>	Town Clerk and Town Council Secretary	

#### /18 PUBLIC QUESTION TIME

There were no members of the public present.

#### /18 DECLARATION OF MEMBERS DISCLOSABLE PECUNIARY INTERESTS

There were none.

#### /18 MINUTES

##### **RESOLVED:**

That minutes of the Estates & Amenities Committee Meeting held on 14 November 2018 be confirmed and signed by the Chairman as a true and correct record.

#### 140/18 MATTERS UNDER DELEGATED POWERS

*Councillor B Peacock reminded members that as in all planning matters, when he obtains additional information on applications when attending Exmoor National Park Planning Committee, this may necessitate him changing his views.*

##### **a. Planning**

###### **i. 62/41/18/037 – 44 Lee Road, Lynton, Devon**

Retrospective erection of conservatory. It was **RESOLVED**

To have no objection to the application.

###### **ii. 62/41/18/038 – South Croscombe Farm, Lynton, Devon**

Lawful Development Certificate for existing use for the commencement of planning permission 62/41/14/005 without complying with pre-commencement conditions 4, 5 and 6. It was **RESOLVED**

To have no objection to the application for a Lawful Development Certificate provided the planning office are satisfied the original conditions for granting the application are still valid.

**b. Off Street Parking Order 2019 (OSPO)**

Before debating the objections received via the public consultation phase for the proposed OSPO Town Clerk reminded members of the proposed changes, as follows:

- The scale of charges to all local car parks to be increased for the 2, 3 and 4 hour options. The first hour to remain the same at £1 and the All day £5 to remain unchanged.
- Changing the scale of charges for lorries, mobile homes and coaches, £2 for up to 1 hour, £3 for up to 2 hours and £5 all day.
- The Pay and Display tickets to be no longer transferable between car parks.
- Motorcycles to park free of charge when using a designated motorcycle space, but must purchase a ticket if parked within a standard parking bay.
- Lower Lyndale car park to have a maximum stay of 4 hours, and no return within 2 hours. This is to create a short stay option for Lynmouth, to relieve current congestion and over demand in this car park.
- Removing Guest House Visitor Permit £3.50, as only a few Guest Houses use this facility.
- Changes to yearly permit for cars from £80 to £85 for the residents, and £120 to £125 for Business/non residents permit.
- Combine Esplanade SE and Esplanade NW to be known as Esplanade.

Town Clerk then read the **thirty** public objections received (a majority being prepared templates shared across local groups) which led to a significant and in depth debate.

After considering the various public views and much discussion it was

**RESOLVED**

The All day ticket, be known as a 'Rover' ticket and would remain transferable between Lynton & Lynmouth car parks but not between people or vehicles. (Note Lyn car parks currently operate 10 – 6pm whereas NDC are 8 – 6pm)

Tariff rates have not changed for 6 years (2012); therefore the scale of charges will increase in line with NDC tariff structure whilst maintaining '1 hour for £1' to address local needs. This reflects usage data from the new parking machines and highest periods of demand. (2&3hr - 55%; 4hr – 8%; All Day 10%)

To proceed with 'Max 4hrs' in Lower Lyndale as this reflects issues raised by traders in Lynmouth desperate for more available parking for tourists/customers at peak times and data produced by the machines for high demand periods (2&3hr - 55%; 4hr – 8%; All Day 10%), but to review this in 12 months.

Long Stay customers will be directed to other local car parks and Upper Valley of Rocks by Lynton cemetery.

Guest House Visitor Permit, to be retained covering 24 hrs 'Noon – Noon'. The price will mirror the 'All Day' tariff £5. Council will make this available to all Hotels and Guest Houses to prevent apparent subsidy to individual businesses.

Parking Permit Policy, item 5, the words Business Owner be changed to Trader, and item 9 the word 'allocation' be changed to 'Permit'.

## **/18 MATTERS FOR RECOMMENDATION**

### **a. Current Work Schedule**

Committee ratified prioritisation of works.

### **b. Council Properties – The state of repair.**

Town Clerk read a letter from Historic Buildings Officer regarding works needed on Council properties. He has offered his assistance and it was **RECOMMENDED**

Town Council engage a structural surveyor to conduct its own inspection and a letter be sent to relevant tenant(s) reminding them of their responsibilities as a 'tenant with full repairing lease'.

## **/18 MATTERS FOR INFORMATION**

### **a. Car Park Data – December 2018**

This was tabled for Members information. It was noted that North Devon Council are pleased with LLTC's performance.

### **b. Station Hill Gabion Replacement Scheme**

This will be taking place week commencing 21 January 2019, It was **RECOMMENDED**

To write to Devon County Council Highways and request the traffic lights currently on Station Hill, be moved to control the flow of traffic through Lynbridge, whilst the works are being carried out under a road closure.

### **c. 62/41/18/028 – The Garages, Barbrook Road, Barbrook, Lynton**

Proposed demolition of three domestic garages/lock ups and rebuild four new domestic garages/lock ups with the addition of a self contained first floor two bed local affordable flat/apartment.

**APPLICATION WITHDRAWN**

### **d. 62/41/18/030 – Combe Park Farm, Shamble Way, Lynton**

Proposed change of use of existing agricultural land (795sqm) and associated farm buildings into the residential curtilage of Combe Park

Farm, together with the removal of the pole barn and Nissen hut.  
Retrospective. (Amended description and plan).

**APPLICATION APPROVED**

- e. **62/41/18/031 and 032 – LFS & Partners property Ltd, 4 Lee Road, Lynton, Devon**

Proposed installation of an ATM through the front elevation window together with an illuminated blue and white sign. (As per additional plan and information)

**APPLICATION APPROVED**

- f. **62/41/18/035 – Crown Hotel, Sinai Hill, Lynton, Devon**

Proposed erection of external boiler enclosure with associated landscaping and wooden fenced enclosure. Retrospective

**APPLICATION APPROVED**

The meeting closed at 8.30 pm

Chairman